



WILLIAM A. BELL, SR.
MAYOR

CITY OF BIRMINGHAM

FINANCE DEPARTMENT

PURCHASING DIVISION

P-100 CITY HALL
710 NORTH 20TH STREET
BIRMINGHAM, ALABAMA 35203-2227

TELEPHONE (205) 254-2265
FAX (205) 254-2484

J. THOMAS BARNETT, JR.
FINANCE DIRECTOR

RON NICKEL
PURCHASING AGENT

WILLIAM E. CAFFEE
ASSISTANT PURCHASING AGENT

November 7, 2014

INVITATION TO BID #14-80

Sealed bids for Deployment Services for Dell Desktop Computers and related items for the City of Birmingham will be received by the Purchasing Agent, P-100 First Floor City Hall, Birmingham, Alabama until 2:00 p.m., November 25, 2014, at which time they will be publicly opened and read.

Bidder's wishing to bid can download the complete solicitation including the specifications and bid form via the internet at www.birminghamal.gov (Go to the link titled **Bidding Opportunities**), or by visiting the Purchasing Office at the address shown above, or by calling (205) 254-2265, fax (205) 254-2484 and requesting a copy be mailed to you. Any addenda will be available on the internet. Bidder is responsible for checking the website for addenda until bid opening date. Addenda will be mailed to only those vendors who were provided a copy in person or by mail.

All quotations are to be f.o.b. Birmingham, Alabama delivered.

It is required for any contract exceeding \$10,000.00 that the bidder submits with his bid either a certified check, a cashier's check, or a bid bond payable to the City of Birmingham. In order for any bid award to be considered that exceeds \$10,000.00, it must be accompanied by an acceptable bid bond or check in the amount of \$500.00. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond or check shall be forfeited.

A mandatory pre-bid conference to review and discuss the project will be held at 9:00 a.m., November 17, 2014, in the Purchasing Conference Room, P-100, 1st Floor City Hall, 710 North 20th Street, Birmingham, AL, 35203.

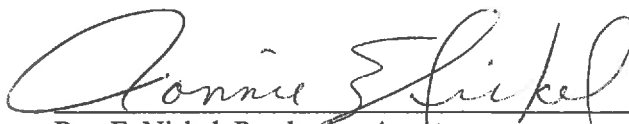
The City follows a policy of nondiscrimination. No contractor with the City should discriminate on the basis of race, sex, religion or national origin. Failure by the Vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

No bid may be withdrawn for a period of sixty (60) days after the date of the bid opening.

The City reserves the right to reject any or all bids submitted in whole or in part, and to waive any informalities.

Bids must be submitted in a sealed envelope marked, **"SEALED BID – DEPLOYMENT SERVICES FOR DELL DESKTOP COMPUTERS -2:00 p.m., 11/25/14"**. Bids may be hand delivered to P-100 First Floor City Hall, Birmingham, Alabama or mailed to City of Birmingham, P.O. Box 11295, Birmingham, Alabama. 35202-1295. **(DO NOT MAIL BIDS TO ROOM P-100 FIRST FLOOR CITY HALL)**. However, bids sent by any express carrier (Federal Express, Airborne, UPS, etc) must be mailed to 710 North 20th Street, Birmingham, AL 35203 and specify delivery to Room P-100 First Floor City Hall.

It is the bidder's responsibility to make sure that his bid is in the possession of the Purchasing Agent on or before 2:00 p.m., November 25, 2014. Bids received after this time will not be considered.

A handwritten signature in cursive script, appearing to read "Ronnie Nickel", written over a horizontal line.

Ron E. Nickel, Purchasing Agent

yc
Attachment

B.N. 11/09/14

SPECIFICATIONS FOR DEPLOYMENT SERVICES FOR DELL DESKTOP COMPUTERS

GENERAL:

The City of Birmingham is seeking bids for deployment services for approximately 1200 Dell desktop computers and related items. Award will be based on the lowest priced, responsive, responsible bid submitted.

The City reserves the right to purchase additional service at the unit price bid at a later date if mutually agreeable to both parties.

Municipalities are not liable for sales tax: reference Code of Alabama Section 40-23-4. Costs normally considered pass through costs (property tax, use tax, delivery charge, etc.) to the customer by the provider must be included in any fee proposed (Code of Alabama Section 40-12-222). For the purchase of personal property, the City's policy is to apply a local preference option, as allowed by State of Alabama Code, Section 41-16-50, in determining the low bidder.

Bidders are required to provide two (2) copies of their original bid with their package.

The City will issue purchase order(s) to the successful bidder for the goods and/or services (bid items) that are the subject of the bid. Unless otherwise agreed in a writing that is signed by both parties, the entire agreement between the City and the successful bidder concerning the bid items is comprised of the terms, conditions, specifications and requirements stated in (a) the contemplated purchase order(s), (b) this Invitation to Bid and Specifications and (c) your bid (collectively, the "Contract Requirements"). These writings supersede all former proposals, offers, negotiations, representations or agreements, either written or oral, concerning the provision of vendor's goods and/or services. By acceptance of the City's purchase order(s), the successful vendor agrees to abide by and perform its responsibilities related to the bid items in compliance with the Contract Requirements.

Each bidder is to extend prices and provide a total for the bid being submitted. In order for any bid award to be considered that exceeds \$10,000.00 your bid must have been accompanied by an acceptable bid bond, certified check or cashier's check in the amount of \$500.00. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond check shall be forfeited.

Contract award to purchase the materials covered in this bid document shall be construed under and governed by the laws of the State of Alabama and each party hereto irrevocably agrees to be subject to the jurisdictions of the courts of the State of Alabama.

The City's standard payment term is Net-30 Days from acceptance. Exception may be allowed for discounted early payment, such as 2%-10, Net 30 Days. The reference date for all such discounted early payment terms will be the date the invoice is received or the date the goods are received, whichever is later. In the event of a dispute the City's record shall prevail. **The City will not consider any bids requiring C.O.D. payments.**

Vendor (and its employees, agents and any subcontractors) shall not discriminate on the basis of race, color, national origin, or sex in the performance of the services contemplated hereunder. Failure by the Vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

Vendor acknowledges and agrees that, consistent with federal law and City's public policy, it will encourage disadvantaged business enterprise (DBE) participation to the extent permitted by law. A "disadvantaged business enterprise" is a for-profit small business concern (i) at least 51% owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51% of the stock is owned by one or more such individuals; and (ii) whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it. In accordance with federal law, a "socially and economically disadvantaged individual" includes African-Americans, Hispanic Americans, Native Americans, Asian-Americans, women, and any additional groups designated as socially and economically disadvantaged by the Federal Small Business Administration.

Successful bidder acknowledges and agrees that the City has the right to deduct from total amount of consideration to be paid, if any, to the successful bidder under this agreement all unpaid, delinquent, or overdue license fees, taxes, fines, penalties and other amounts due the City from the successful bidder.

SPECIFICATIONS FOR DEPLOYMENT SERVICES FOR DELL DESKTOP COMPUTERS

The City of Birmingham must have a copy of the successful bidder's current City of Birmingham business license prior to formal award of contract. Each bidder may submit a copy of his/her license along with his/her bid. However, bidder must provide a copy of his/her current business license no later than seven (7) working days of receipt of notice of intent to award. Failure to submit the requested information will result in the notice of intent to award being revoked.

Any successful bidder who is not currently set up as a vendor in the City of Birmingham vendor file will be required to submit a completed W-9 tax form prior to any award. The W-9 tax form may be submitted with your bid or no later than seven (7) working days of receipt of notice of intent to award.

Successful Vendor (located in the State of Alabama or located outside of the State of Alabama, but employs one or more employees within the State of Alabama) represents and warrants that it does not knowingly employ, hire for employment, or continue to employ an "unauthorized alien", as defined by the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535 (H.B.56) of the Alabama Legislature, as amended from time to time (the "Act") and that, during the performance of this contract, Vendor shall participate in the E-Verify program as required under the term of the Act. Vendor agrees to comply with all applicable provisions of the Act. As a condition for the award of any contract, Vendor shall provide documentation establishing that the Vendor is enrolled in the E-Verify program, or a signed, written statement that the Vendor does not have a presence (one or more employees) in the State of Alabama. Vendor may submit applicable documentation with his/her bid or no later than seven (7) working days of receipt of notice of intent to award.

Any questions concerning these specifications should be addressed to the Purchasing Division, Attn: Yolanda Cox, at (205) 254-2265 or Fax: (205) 254-2484, between the hours of 8:00 a.m. & 4:00 p.m. Monday thru Friday.

A mandatory pre-bid conference to review and discuss the project will be held at 9:00 a.m., November 17, 2014, in the Purchasing Conference Room, P-100, 1st Floor City Hall, 710 North 20th Street, Birmingham, AL, 35203.

SCOPE OF WORK: Vendor will be required to accept delivery of City purchased Dell desktop computers, monitors, and sound bars. Vendor must have a storage/warehouse facility large enough to house this equipment until installed. Upon delivery, vendor will be responsible for immediately notifying Dell Support and City Information Management Services (IMS) Department officials in the event of any damaged equipment. Vendor will also be responsible for ensuring each computer/monitor are operational, and report any faulty equipment to Dell Support and IMS officials as soon as discovered. Vendor will image on each computer the client system via customer provided optical drive media or a USB flash drive and verify the image load was successful. Vendor will deliver computers/monitors/sound bars to required offices per schedule jointly agreed upon by vendor and IMS. Vendor will transport equipment to individual desks, disconnect existing equipment and reconnect all peripherals to new computer/monitor/sound bar, boot new computer and configure IP address if it is not configured through the DHCP Server, connect up to two (2) printers per computer, reconnect and setup up to two (2) external peripherals to include loading drivers, if required, and testing functionality. Vendor will affix a separate City provided asset tag to each computer and monitor and log the asset number and the equipment to which it is affixed. Vendor will remove and properly dispose of any trash to a site off of the City's property. Vendor will transport legacy equipment to a preset location to be determined by IMS.

1. This project is expected to occur at multiple locations (offices) in Birmingham AL. All locations are within a 10 mile radius (see Appendix 1).
2. The duration of this project is expected to not exceed 12 weeks from agreed upon start date.
3. Deployment services will apply to approximately 1200 Dell desktop computers/monitors/sound bars.

4. Vendor must be able to install up to 5 images on each computer.
5. Deployment service hours will be during normal City business hours (M-F, 8:00 am. to 5:00 pm) excluding weekends and City observed holidays.
6. The start date of the deployment services shall be agreed upon between the vendor and IMS contingent upon completion of scheduling assumptions to be discussed later as well as after being provided a site list with address and number of machines at each location (see Appendix 1).
7. Vendor must conduct a pilot test to validate the assumptions and test the deployment procedures prior to the first scheduled deployment. The pilot will consist of a typical set of services for a limited number of systems and validate the following requirements: average installation time, information flow, procedures for each deployment activity, system environment, timings, and assumptions.

SPECIFIC SPECIFICATIONS

Vendor is required to indicate their compliance with each specification requirement listed below by placing a check mark in either the "YES" or "NO" column for each specification requirement. For any check mark in the "NO" column please explain why you are unable to comply in the "Exception to Specifications" section of the Bid Form. Please attach and return these pages with your Bid Form:

	<u>YES</u>	<u>NO</u>
1. Program Management:		
A. A Program Manager will be assigned exclusively to manage this deployment until all approximately 1200 computers have been successfully deployed	_____	_____
B. Program Manager will serve as central point of contact for all deployment service related issues that may arise	_____	_____
C. Program Manager will coordinate all deployment related activities with applicable site coordinators	_____	_____
D. Program Manager will conduct meetings as necessary with applicable site coordinators or IMS officials to resolve any deployment issues that may arise	_____	_____
E. Program Manager will work with IMS personnel to develop mutually agreed upon written installation instructions	_____	_____
F. Program Manager will work with IMS personnel to develop a mutually agreed upon deployment schedule	_____	_____
2. Receiving, Warehousing & Redelivery of New Equipment:		
A. Provide a warehouse facility for storing new Dell equipment	_____	_____

	<u>YES</u>	<u>NO</u>
B. Accept delivery of equipment from Dell and store until deployed	___	___
C. Verify service tag for each new computer/monitor against packing slip	___	___
D. Unpack new computer/monitor/sound bar from shipping boxes and Inspect components for any damage	___	___
E. Notify Dell Support of any discrepancy or damage regarding the shipment of equipment	___	___
F. Provide system to sign out equipment upon delivery to deployment sites	___	___
G. Deliver equipment to correct site location – deliver inside to temporary storage location, or desk side, as applicable	___	___
H. Accept/cover risk of loss or damage for equipment while in vendor's possession in warehouse and during transportation to deployment sites	___	___
I. Deliver equipment to central area at each building for deployment no sooner than on the scheduled day of deployment	___	___
J. Deployment services will be performed in conjunction with delivery services	___	___
3. Off Site Imaging via Customer Provided USB Drive/Optical Drive Media:		
A. Before delivery to deployment site, image CPUs using CD/DVD or attached local media such as USB key or optical drive (up to 5 images)	___	___
B. Conduct basic functionality test to ensure image load success	___	___
C. VPN access will not be required to load the image	___	___
4. Installation Services:		
A. Move new equipment from central location to the end user desk side per site list and agreed upon deployment schedule	___	___
B. Organize new equipment and peripherals (e.g., keyboards, surge protectors, mice, and software) for deployment with cable management.	___	___
C. Plug City provided, certified network patch cables into new equipment	___	___

YES NO

- | | | |
|---|-------|-------|
| D. Plug all power cords into electrical sources | _____ | _____ |
| E. Plug network patch cables into existing certified network jacks
(where those network jacks exist) | _____ | _____ |
| F. Boot the new equipment and verify network connection for City's
network connected devices | _____ | _____ |
| G. Log on to the new equipment using employee provided user ID and
password | _____ | _____ |
| H. Configure IP address unless it is automatically assigned by the DHCP
server | _____ | _____ |
| I. Map up to two (2) network printers to each new equipment and
print a test page and verify correct configuration. | _____ | _____ |
| J. Reconnect and setup up to two (2) existing external peripherals to
equipment. If required, load the drivers supplied by City and print a test
page or conduct an agreed upon simple test for functionality | _____ | _____ |
| K. Connect City provided peripheral cable to the new equipment
(excludes configuration) | _____ | _____ |
| L. Complete validation and function test as agreed upon in written
installation instructions | _____ | _____ |
| M. Contact Dell Support if a problem is encountered with any
component provided by Dell at no additional costs to the City. | _____ | _____ |

5. De-installation of Legacy System (CPU, Monitor and Speakers) and Area Cleanup:

- | | | |
|---|-------|-------|
| A. Disconnect hardware components, network cable, and power cord
from the legacy system | _____ | _____ |
| B. Box legacy system components using packaging materials from the
new equipment or other packing materials supplied by City | _____ | _____ |
| C. Move legacy system to a storage area designated by City | _____ | _____ |
| D. Move all unused boxes, packaging materials and deployment related
trash in the immediate installation premises to an off-site disposal area | _____ | _____ |
| E. Properly clean the immediate installation premises so it is returned
to its original condition | _____ | _____ |

YES NO

6. Asset Tagging:

- A. Asset tagging will occur in conjunction with deployment services _____
- B. Asset tags affixed to legacy CPUs and/or monitors will not be removed _____
- C. Two (2) asset tags provided by the City – one (1) for each CPU and each monitor will be affixed to equipment at time of deployment _____
- D. Provide a spreadsheet listing all asset tag numbers and the corresponding identification numbers and locations of the equipment to which each tag was affixed. _____

7. Additional Equipment and Tools:

- A. Provide all additional equipment, tools, etc. necessary to complete all tasks mentioned above _____

8. Completed Deployments and Other Miscellaneous Information:

- A. Vendor has performed and completed at least three (3) previous deployments of a similar size and scope in the past (if yes, provide customer name, number and type of components deployed and name and phone number of a contact person). Submit this information with your Bid Form _____
- B. Vendor has sufficient manpower to complete this deployment of approximately 1200 computers/monitors/sound bars within a 12 week (60 business days) period (if yes, provide the number of personnel you intend to assign to this project, a resume for each assigned person, the estimated time to deploy each unit and the number of units that can be deployed per business day). Submit this information with your Bid Form _____
- C. Vendor has a warehouse of sufficient size to store approximately 1200 computers/monitors/sound bars until deployed (if yes, provide address of this facility). Submit this information with your Bid Form _____
- D. Vendor has a facility and personnel of sufficient size and capability to image approximately 1200 computers before being deployed (if yes, provide address of facility, the number of personnel available to perform the imaging function, and the number of computers you are capable of imaging per day). Submit this information with your Bid Form _____

CITY RESPONSIBILITIES

1. To assign a site coordinator for each City site where deployment services will be provided.
2. To conduct a site survey of each site to ensure no obstacles exist that will impact the deployment at that site.
3. To work with vendor to develop a mutually agreeable set of written installation instructions prior to the first deployment.
4. To work with vendor to develop a mutually agreeable deployment schedule that will be distributed to each site coordinator in advance of that site's deployment.
5. To provide access to City offices, including any necessary keys or badges. Will advise vendor prior to start of any unique office entry requirements.
6. To provide the physical location of each end-user desk where the deployment services are to be performed as well as location of printers to be mapped per system, if applicable.
7. To prepare City offices and end-user locations to receive deployment services (e.g., installing cables, network jacks, and power outlets and ensuring connectivity).
8. To procure all required hardware components and software licenses in advance of deployment activities.
9. To provide enough image media copies to ensure vendor's constant workflow.
10. To provide a safe working environment, reasonable office accommodations, and adequate work space within reasonable proximity to where deployment services are to be performed.
11. To provide carts for transporting hardware within deployment sites.
12. To ensure City's site coordinator is on-site and available at the deployment site at the time of deployment.
13. To provide vendor with access to and use of information, data, City facilities, equipment, and internal resources as reasonably necessary to deliver the deployment services.
14. To ensure all systems and related equipment are easily accessible to the vendor without the need to move furniture, and provide keys to any cable locks as needed to remove or secure systems during de-installation and/or installation and disable any BIOS passwords currently configured on legacy systems prior to installation.
15. To complete a backup of all existing data, software, and programs on affected product(s) before receiving deployment services (including telephone support).
16. To provide all logon IDs, passwords, domain specifications, and personal settings necessary to perform the deployment services for each end-user prior to scheduled deployment.

17. To contact the proper help resources for any application needed to complete the installation, in the event vendor encounters problems loading City provided software.
18. To provide vendor with local administration rights necessary to perform the deployment services and ensure the domain login is enabled.
19. To provide vendor with a complete list of all approved peripherals to be installed on the new computers and supply all applicable drivers at the City sites.
20. To provide an adequate storage area for de-installed legacy equipment and a temporary common area for debris collection at each City site (to be located within the building where the deployment occurs).
21. To perform quality assurance after login is complete, including access to Active Directory profile to allow end users to access specific software applications and load personalities.
22. To provide post-installation support and troubleshooting assistance as needed to address software application performance, software application and operating system conflicts, software application version issues or co-existence issues.

(1) City Hall 710 North 20th Street, Birmingham AL 35203

	TOTAL/SITE	SUBTOTAL							
Subbasement:									
Public Works	1								
Basement:									
Finance: Stores Warehouse, Printshop, Meter Collection Office	6								
Mayor's Office: Internal Audit, Graphics	0								
Public Works	1								
E911 Call Center *	6	*E911 & Police Dept combined							
Police Department *									
MAIL ROOM	1								
1st Floor:									
Finance: Administration, Accounts Payable, Fixed Assets, Payroll									
Revenue, Purchasing, Cash Management, Purchasing,									
Budget	67								
Information Management Services	7								
2nd Floor:									
Planning, Engineering, and Permits	28								
Mayor's Office: Mayor's Office Of Citizen's Assistance, Grants Management									
311 Call Center	16								
ADA Compliance	2								
City Clerk: Record's Management	2								
Community Development: Code Enforcement	5								
3rd Floor									
Mayor's Office: Mayor's Office, Office Of Public Information, Economic									
Development	19								
City Council	5								
City Clerk's Office	7								
4th Floor									
Mayor's Office: Community Resources	4								

(5) Fire Station 1 and Administration Building									
1808 7th Avenue North									
Birmingham, AL 35203									
(6) Information Management Services Building									
712 North 19th Street									
Birmingham, AL 35203									
(7) Birmingham Police Department Administration Building									
1710 1st Avenue North									
Birmingham, AL 35203									
(8) Sloss Furnaces									
20 32nd Street North									
Birmingham, AL 35222									
(9) Old Coke Building									
Public Works									
1029 33 rd Street North									
Birmingham, AL 35234									
(10) North Birmingham District Office									
Public Works									
2413 27 th Street North									
Birmingham, AL 35234									
(11) Legion Field									
Park & Recreation, Administration Office and Public Works									
400 Graymont Avenue West									
Birmingham, AL 35204									

(12) Birmingham Cross Plex Complex

Cross Plex and Bill Harris Arena

2331 Bessemer Rd

Birmingham, AL 35208

9 SUB: 690

Horticulture & Urban Forestry (Public Works)

4721 Avenue West

Birmingham, AL 35238

9 SUB: 699

(13) Fire Station 6/ Dispatch Center

317 15th Street North

Birmingham, AL 35203

15 SUB: 714

(14) Southern Museum of Flight

4343 73rd St N

Birmingham, AL 35206

5 SUB: 719

(15) Southside Complex

501 6th Avenue South

Birmingham, AL 35205

10

Traffic Engineering

Equipment Management

Magistrate/Municipal Court

Human Resources/ Birmingham Fitness Center

Public Works Administration

Finance Warehouse

4

16

5

4

9

7 SUB: 774

(16) Fire Station 2

600 11th Avenue Street South

Birmingham, AL 35205

12 SUB: 786

(17) BIRMINGHAM POLICE DEPARTMENT - JAIL									
425 6th Av S		29	SUB: 815						
Birmingham, AL 35205									
(18) BIRMINGHAM POLICE DEPARTMENT - Tactical									
409 6th Av S		14	SUB: 829						
Birmingham, AL 35205									
(19) BIRMINGHAM POLICE DEPARTMENT - Academy									
401 6th Av S		9	SUB: 838						
Birmingham, AL 35205									
(20) BIRMINGHAM POLICE DEPARTMENT - Airport Precinct									
5900 Airport Highway		4	SUB: 842						
Birmingham, AL, 35212									
(21) BIRMINGHAM POLICE DEPT - Downtown SubStation									
1713 4th Av N		4	SUB: 846						
Birmingham, AL 35203									
(22) BIRMINGHAM POLICE DEPT - Civic center SubStation									
2107 Arrington Blvd N.		4	SUB: 850						
Birmingham, AL 35203									
(23) BIRMINGHAM POLICE DEPARTMENT - South Precinct									
1320 19th St S		29	SUB: 879						
Birmingham, AL 35205									
(24) BIRMINGHAM POLICE DEPARTMENT - North Precinct									
2600 31st Av N		66	SUB: 945						
Birmingham, AL 35207									

(25) BIRMINGHAM POLICE DEPARTMENT - East Precinct									
600 Red Lane Rd		40	SUB: 985						
Birmingham, AL 35206									
(26) BIRMINGHAM POLICE DEPARTMENT - West Precinct									
716 19th St Endley		30	SUB: 1015						
Birmingham, AL 35208									
(27) BIRMINGHAM POLICE DEPT - Southwest Substation									
4601 Bessemer Super Highway		4	SUB: 1019						
Birmingham, AL 35228									
(28) BIRMINGHAM POLICE DEPT - Heritage Substation									
861 Dennison AV SW		8	SUB: 1027						
Birmingham, AL 35211									
(29) BIRMINGHAM POLICE DEPT - Festival Substation									
7001 Crestwood Blvd, Suite 802		12	SUB: 1039						
Birmingham, AL 35210									
(30) BIRMINGHAM POLICE DEPARTMENT - Training Range									
114 Peggy Lee Lane		8	SUB: 1047						
Birmingham, AL 35235									
(31) BIRMINGHAM POLICE DEPARTMENT - Project Safe									
730 8th Av W, Suite 200		12	SUB: 1059						
Birmingham, AL 35204									
(32) PUBLIC WORKS / EAST END DISTRICT OFFICE									
301 - NORTH 96TH STREET		6	SUB: 1065						
BIRMINGHAM, AL 35206									

(33) PUBLIC WORKS / CONSTRUCTION DIVISION									
800 GOLDEN FLAKE DRIVE		4	SUB: 1069						
BIRMINGHAM, AL 35205									
(34) PUBLIC WORKS / ENSLEY DISTRICT OFFICE									
1044 AVENUE W. PRATT		4	SUB: 1073						
BIRMINGHAM, AL 35214									
(35) PUBLIC WORKS / EASTERN AREA LANDFILL									
2787 ALTON DRIVE		3	SUB: 1076						
BIRMINGHAM, AL 35210									
(36) PUBLIC WORKS / NEW GEORGIA LANDFILL									
2800 47TH AVENUE NORTH		2	SUB: 1078						
BIRMINGHAM, AL 35217									
(37) Fire Station 3 HIGHLAND									
2210 HIGHLAND AVENUE		1	SUB: 1079						
BIRMINGHAM, AL 35205									
(38) Fire Station 10 & 22 AVONDALE									
4425 5TH AVENUE SOUTH		6	SUB: 1085						
BIRMINGHAM, AL 35222									
(39) Fire Station 11 ROOSEVELT CITY									
4601 BESSEMER SUPERHWY		1	SUB: 1086						
BIRMINGHAM, AL 35023									
(40) Fire Station 12 WOODLAWN									
6449 1ST AVENUE NORTH		1	SUB: 1087						
BIRMINGHAM, AL 35212									

BID FORM

W. E. Caffee
Assistant Purchasing Agent
Birmingham, AL

Submitted below is my firm bid for Deployment Services for Dell Desktop Computers and related items for the City of Birmingham in accordance with your invitation to bid and specifications dated November 5, 2014. Prices quoted are f.o.b. Birmingham, AL and I am bidding in exact accordance with the specifications except as listed below.

APPROX QTY	DESCRIPTION	UNIT COST	TOTAL
1200	Dell Desktop Computer		

I hereby certify that we do not discriminate in employment of our personnel against any persons on account of race, creed, color, sex, or national origin, and acknowledge and agree, that the City encourages minority and women owned business participation to the maximum extent possible. This policy includes Historically Underutilized Business Enterprises such as architectural firms, engineering firms, investment banking firms, other professional service providers, and construction contractors as part of the City's business, economic and community revitalization programs.

EXCEPTIONS TO SPECIFICATIONS:

Date of Bid

Company

Street Address

Post Office Box (Zip if different from street address)

Email Address

City State Zip

Tax ID Number

Terms of Payment

Name (Print or Type)

Delivery Date

Signature

Telephone Number

Title

Fax Number